

TRANSITION TO 2015 VERSION OF ISO 9001 AND ISO 14001 STANDARDS



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Standards ISO 9001:2008 and ISO 14001:2004 has been **revised** to **2015 Version – ISO 9001:2015 and ISO 14001:2015**.

Changes to **2015 version of STANDARDS** are significant and as such **Certified Clients** have to **revise their systems** to meet the requirements of New 2015 version of Standards.

Your existing certificate is still valid; however, to transit to 2015 version, you have to follow as below:

OPTION A – “GAP ANALYSIS” VISIT FOLLOWED BY “FORMAL TRANSITION AUDIT” - STAGED APPROACH:

1) For Transition to 2015 Version of Standard, **TWO STAGE** process is recommended:

- i. Stage I–“**Gap Analysis**” Visit, and
- ii. Stage II–“**Formal Transition Audit**”.

2) “**GAP ANALYSIS**” - **PURPOSE OF THIS “GAP ANALYSIS”** is to determine whether the client’s system addresses new requirements of standard and report on Gaps. The Report of GAP Analysis shall be provided to Client to enable them to take necessary actions to be verified at ‘Formal Transitional Audit’.

3) URS will conduct ‘**Gap Analysis**’ – Please arrange this at your latest surveillance visit/recertification or before. Contact URS at operation@urs-me.com for **Transition Process and Fees thereof**.

4) For ‘Gap Analysis’, URS Auditor will normally conduct 0.5 man day visit per operational site for one Standard (say ISO 9001) – this may be combined with Client’s regular Surveillance Visit/recertification or Standalone visit – Contact as above.

5) “**FORMAL TRANSITION AUDIT**”

After the ‘Gap Analysis’ is conducted; the Next stage is ‘**Formal Transition Audit**’.

6) “**PURPOSE OF TRANSITION AUDIT**” is to verify the effectiveness of system in accordance with 2015 version of Standard. Further Client is also required to take actions for all outstanding issues and/or other issues (NCs/Dis) raised at this visit to demonstrate these been appropriately addressed and are effective. Transitional Audit Must be Onsite.

7) ‘**FORMAL TRANSITION AUDIT**’ can also be combined with next regular Surveillance/recertification Visit or before, normally of 0.5 man days per operational site for one Standard (say ISO 9001). **Contact URS** at operation@urs-me.com for **Transition Process and Fees thereof**.

8) After the Visit is successful, the **Certificate of 2015 Version Transition** shall be issued.

OPTION B – PROCEED TO “FORMAL TRANSITION AUDIT” – ONE OFF APPROACH:

1) In case, client confirms that they have implemented the requirement of 2015 version of standards, then “**Formal Transitional Audit**” shall be conducted as One Off Approach without conducting On site ‘Gap Analysis’ BY URS.

2) For adopting this One Off Approach AS 1) above, client will be required to submit completed “**Client Gap Analysis**” document to ensure that they have implement requirements as per 2015 version.

3) “**Client Gap Analysis**” document shall be completed in details to provide sufficient information to make sure that the requirements are implemented and URS can proceed to “Formal Transition Audit”



- 4) **“TRANSITION AUDIT”- “PURPOSE OF TRANSITION AUDIT”** is to verify the effectiveness of system in accordance with 2015 version of Standard. Further Client is also required to take actions for all outstanding issues and/or other issues (NCs/Dis) raised at this visit to demonstrate these been appropriately addressed and are effective. Transition Audit Must be Onsite.
- 5) **'FORMAL TRANSITION AUDIT'** can also be combined with next regular Surveillance Visit/recertification or before, normally of 0.5 man days per operational site for one Standard (say ISO 9001).
- 6) Contact URS at operation@urs-me.com for **Transition Process and Fees thereof**.
- 7) After the Visit is successful, the **Certificate of 2015 Version Transition** shall be issued.

GENERAL:

- 1) For the Validity of the New 2015 Certificate, the existing **Certification Cycle of 3 Years** shall be maintained. Existing Surveillance Program shall be maintained.
- 2) In case, combined audits for ISO 9001:2015 and ISO 14001:2015 are conducted together, the man days of each standard to be added to 'Gap Analysis' and 'Transition Visit' and the requirements of Integrated Audits shall be followed.
- 3) All existing Certified Clients must be transitioned before **14th September 2018**.
- 4) No Certificates will be issued in 2008 version after 14th September, 2017.